

TEACHER RECOMMENDATION INFORMATION FORM

Requested from (Teacher's Name) Mr. /Ms. _____

Student: _____

Date: _____

To the student: The purpose of a teacher evaluation is to support your academic record and elaborate on your specific qualities, using examples, to give the colleges a picture of the type of student and person you are. Please answer the questions below as completely and thoughtfully as possible, and include any memorable moments (serious or fun) that you recall.

Please list all colleges you are considering right now:

1. In what Class, Club or Other Activity have you participated in **with me**? What year(s)?

2. Why did you ask **me** for a recommendation? What insight do you think I can offer?

3. Discuss a specific time, story, project or presentation that you remember about the class/activity.

4. What specific lessons were important to you in my class?

5. What are / were your greatest contributions to the class?

6. What was your greatest struggle in the class? How did you handle the problem?

7. List the personal and/or academic qualities you would like discussed in the letter. Give an example of how you showed each quality or strength in class. What qualities set you apart from others in my class?

8. What is your career goal and chosen major? If you are unsure, what are some possibilities?

**Add any additional information you would like me to know on another sheet of paper.*