College Visit or Career Shadowing

The following requirements must be satisfied for your College Visit or attendance at a Career Shadowing Day:

1) Your parents must write a note requesting an excused absence for your college visit or career shadowing. This note **must** be delivered to the York Catholic attendance office **at least two days before** your trip.

2) You are responsible for talking with each teacher before you go and making sure that you have your assignments.

3) Complete the first three lines on this form and have your parents sign on the designated line.

4) During your visit to the college or attendance at the shadowing experience, have the admissions office or shadowing representative complete the bottom portion of this form.

5) Upon returning to York Catholic, please submit this form to the attendance office to confirm your visit.

6) Although this is an educational trip, approved by York Catholic, all transportation and liabilities for attending will be assumed by the student and his/her parents/guardians.

Name of Student ______________________________________________________________

Name of College or Career Shadowing Site _________________________________________

Date and Time of Appointment ___________________________________________________

Signature of Parent____________________________________________________________

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Dear College Admissions Office or Career Shadowing Coordinator:

Please sign below to indicate that the above student reported to your campus or career shadowing site on ___________________________ from ____________ until _____________.

( date )   ( time of arrival )   ( time of departure )

Printed Name ______________________________  Title ______________________________

Signature _________________________________   Date _____________________________