

College Visit or Career Shadowing

The following requirements must be satisfied for your College Visit or attendance at a Career Shadowing Day:

- 1) Your parents must write a note requesting an excused absence for your college visit or career shadowing. This note **must** be delivered to the York Catholic attendance office **at least two days before** your trip.
- 2) You are responsible for talking with each teacher before you go and making sure that you have your assignments.
- 3) Complete the first three lines on this form and have your parents sign on the designated line.
- 4) During your visit to the college or attendance at the shadowing experience, have the admissions office or shadowing representative complete the bottom portion of this form.
- 5) Upon returning to York Catholic, please submit this form to the attendance office to confirm your visit.
- 6) Although this is an educational trip, approved by York Catholic, all transportation and liabilities for attending will be assumed by the student and his/her parents/guardians.

Name of Student _____

Name of College or Career Shadowing Site _____

Date and Time of Appointment _____

Signature of Parent _____

Dear College Admissions Office or Career Shadowing Coordinator:

Please sign below to indicate that the above student reported to your campus or career shadowing site on _____ from _____ until _____.
(date) *(time of arrival)* *(time of departure)*

Printed Name _____ Title _____

Signature _____ Date _____