



YORK CATHOLIC MIDDLE & HIGH SCHOOL

601 E. Springettsbury Avenue, York, PA 17403 ♣ 717.846.8871 ♣ www.yorkcatholic.org

Unofficial Records Request

Parents: Please forward this form to your child's current school

To Whom It May Concern:

_____ is seeking admission to York Catholic Middle School or High School. Please forward an unofficial copy of the following:

- _____ Records showing the last two grade levels completed
- _____ Most recent report card or grades
- _____ Attendance record
- _____ Discipline record (if none, please state in writing)
- _____ Standardized Test Scores
- _____ IEP, 504, or Reports of any Special Testing/Psychological Evaluations (when applicable)

I acknowledge that all the above information is current and accurate.

Signature

Title

The above information will be utilized so that appropriate decisions are made regarding admission and placement of this student. Include this form with your mailing to York Catholic. Please email, fax, or mail this information to:

York Catholic Middle & High School
Attn: David Butler
601 E. Springettsbury Ave
York, PA 17403
dbutler@yorkcatholic.org
Fax number: 717-843-4588

Thank you for this information and your cooperation. If you have any questions, please email or call me at 717-846-8871 x354.

Sincerely,

David Butler
Director of Admissions