



# YORK CATHOLIC

## MIDDLE & HIGH SCHOOL



# Service Booklet

## 2023-2024



“Amen, I say to you.  
Whatever you did  
for one of these  
least brothers of mine,  
you did for me.”

Matthew 25:40

## **SERVICE**

Service is a basic requirement at York Catholic because it is part of our identity, part of who we are. To form habits of practicing the Gospel call to love in the area of community service, the school monitors a program of Christian Service whereby each student is required to perform hours of non-remunerated community service each year within a volunteer program or individually. Although the number of required hours is minimal over the course of the year, it is an important way of teaching students the merits of volunteer work as the means of living out their baptism and following the Gospel.

## **REQUIREMENTS**

### **Hours Required:**

- Middle School Students (grades 7-8) must complete a minimum of 12 hours of service.
- High School Students (grades 9-12) must complete a minimum of 16 hours of service.
- Service hours are to be completed at two or more service sites.

### **To be completed by FRIDAY, DECEMBER 8, 2023:**

- Middle School Students:
  - Verification of at least 6 hours of service on the MobileServe app
  - Assignment per Theology teacher
- High School Students:
  - Verification of at least 8 hours of service on the MobileServe app
  - Assignment per Theology teacher

### **To be completed by MONDAY, APRIL 15, 2024 (Grade 12) or MONDAY, APRIL 29, 2024 (Grades 7-11):**

- Middle School Students:
  - Verification of remaining hours of service to equal a minimum of 12 hours on MobileServe app
  - Assignment per Theology teacher
- High School Students:
  - Verification of remaining hours of service to equal a minimum of 16 hours on MobileServe app
  - Assignment per Theology teacher

**Service Project Grading Rubric:** This assignment will count toward a Major Grade in Theology for the 2nd and 4th marking periods. NOTE: As agreed to in the Student-Parent Service Covenant, both hours AND assignment must be submitted whether or not credit is still possible for the project. Without the assignment the service is considered incomplete. Failure to complete these requirements by the date specified will affect the service grade given for the marking period.

### **MobileServe App**

York Catholic partners with the mobile app, MobileServe, to help students log service hours and to find service opportunities more easily. York Catholic students should log all of their service hours using the MobileServe application. Please visit the link below for instructions as to how to use the MobileServe app to log service hours. Contact your Theology teacher with any questions regarding service hours or MobileServe.

How to Log Service Hours in MobileServe: <https://share.vidyard.com/watch/u56hR8dMfxcs5NubY8dmBu>

## DIRECTIVES

- Service hours are to be completed at two or more service sites.
  - Example: A student who volunteers 10 hours with Habitat for Humanity must do the remaining required hours of service at another site.
  - Example: A student who volunteers 16 hours as an altar server at St. Patrick Church must also complete at least one additional hour of service at another site.
- Assisting teachers or staff at York Catholic during the school year may count toward no more than 8 hours of required service for Middle School and 10 hours for High School students. The remaining hours must be completed at other sites.
- The exception to this directive is that a student may do two different types of service at the same site. Example: A student may volunteer at Saint Joseph Church carnival and may also volunteer as an altar server at Saint Joseph Church. Each semester's service reflection and written project MUST be about a different type of service activity even if done at the same site.
- Students participating as members of a pre-approved school program MAY submit these hours to fulfill the service requirement.
- Students may NOT volunteer for relatives to fulfill service requirements.
- Students may NOT be away from regularly scheduled classes to fulfill the service requirement.
- Students may NOT submit hours from school service resulting in recognition such as receiving a Varsity Letter.
- Students may NOT use partisan political activity or campaign work for a service project.
- Students may NOT do a service project at commercial (for-profit) businesses.
- Normally students may NOT use fundraising for one's own organization for self-interest for a service project. For example, assisting at a music-sponsored pancake breakfast at which monies raised are used to offset your personal instrument expenses is not permitted. Volunteering to assist at a music-sponsored pancake breakfast where proceeds are used to benefit the music organization is permitted.

## GUIDELINES

- Students are encouraged to have their service activity approved by the Theology Department Chairperson, Spiritual Life Coordinator, or Director of Faculty prior to volunteering to ensure the activity qualifies for a service-learning experience.
- Students are required to volunteer for a non-profit organization that provides a service to the public. This will allow the students to join with other members of the community and assist in the mission of Christian stewardship. Examples of acceptable service opportunities are church and school related experiences, food banks, clothing and food drives, homeless shelters, elderly care facilities, community programs and events.
- Students are strongly urged to perform Christian acts of kindness for relatives and neighbors such as shoveling snow, doing yardwork, pet and babysitting, for example; however, these hours will not be accepted for completing the school service hour requirement.
- Special events that require volunteers will be posted on the MobileServe app.
- Responses containing profanity (swearing, inappropriate language or comments, etc.) will not be accepted and will be turned over to Administration for discipline.
- **To falsify a service report is a major discipline infraction, an honor code violation, and will be subject to disciplinary action. This will also result in a grade of 0% for the service project assignment.**



## STUDENT-PARENT SERVICE COVENANT

(DUE: Friday, September 8, 2023)

Jesus Christ is the model of this school and of its students. By his life, Christ showed us it is better to serve than to be served and the greatest among us is the one who serves the rest. With Christ Jesus as my guide, therefore, I, \_\_\_\_\_, being the son/daughter of Mr./Mrs. \_\_\_\_\_, will to the best of my ability fulfill the service hour requirements as a student of York Catholic Middle School or High School, completing no less than half of my service hours by the established due date of **Friday, December 8, 2023** at which point I will have entered my service hours on the MobileServe app and turned in all written projects. I will complete the remaining service hours by the established due date of **Monday, April 15, 2024** (Grade 12) / **Monday, April 29, 2024** (Grades 7-11), at which point I will have entered my service hours on the MobileServe app and turned in all remaining written projects. Failure to complete these requirements on time will result in Administrative discipline.

Student Signature: \_\_\_\_\_

Year of Graduation \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_